

SC Soil Classifiers Advisory Council

FALL 2019

2020 Council Meeting Dates

Council meetings are held at the SC Department of Labor, Licensing and Regulation, Synergy Business Park, Kingstree Building, 110 Centerview Drive, Room 204, Columbia, SC, and begin at 10 a.m. on the following dates:

- March 10, 2020
- September 15, 2020

Office Hours and State Holidays

The Council office is open 8:30 a.m. – 5 p.m., Monday – Friday; except on the following State Holidays:

- ◆ November 28-29, 2019, for Thanksgiving Day
- ◆ December 24-26, 2019, for Christmas holidays
- ◆ January 1, 2020, for New Year's Day
- ◆ January 20, 2020, for Martin Luther King, Jr. Day
- ◆ February 17, 2020, for President's Day
- ◆ May 11, 2020, for Confederate Memorial Day
- ◆ May 25, 2020, for Memorial Day
- ◆ July 3, 2020, for Independence Day
- ◆ September 7, 2020, for Labor Day

Council Members & Staff

Christopher J. Fincham, Chairman
John H. Thorp, Vice Chairman
Randall K. Fowler
Dennis D. DeFrancesco
M. Lance Brewington

Pam Dunkin, Administrator
Hardwick Stuart, Advice Council
Johnnie Rose, Program Coordinator
Sherri Moorner, Program Assistant



Kathleen Burrows

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NEW BOARD ADMINISTRATOR—PAM DUNKIN

The Board welcomes Pam Dunkin, who became administrator of the SC Soil Classifiers Advisory Council effective September 2, 2019. Dunkin has been with the SC Department of Labor, Licensing, and Regulation for more than 20 years, and has worked directly with many Boards throughout the Agency. Her most recent position was as the supervisor of the Agency Operational Management Office.



Dunkin also serves as the Administrator to the Environmental Certification Board, Board of Registration for Foresters, Board of Registration for Geologists, and the Board of Landscape Architectural Examiners. She lives in Lugoff with her husband, Malcolm. She has two daughters, and two granddaughters.

The Board looks forward to Dunkin's many years of service and support to the profession.

New SCLLR and Board Website Now Live

If you have not visited the Council website lately, we encourage you to do so, as the pages have been redesigned. The changes are not only aesthetic. Navigation, links to pages, and documents are also different.

The goal of the redesign is to provide a more user-friendly experience for licensees, applicants, and members of the public. Please note that due to web address changes, your prior bookmarks or links directly to the Board of Landscape Architectural Examiners will redirect you to the main LLR site.

The LLR website can still be reached at <http://llr.sc.gov>. To get to the Soil Classifiers Advisory Council, click "Professions + Occupations" at the top of the page and select "Soil Classifier Advisory Council" from the list of licensing programs. To navigate directly to the Board of Landscape Architectural Examiners page, you may go to <http://llr.sc.gov/soil>

Please familiarize yourself with the website and feel free to provide any feedback to Contactllr@llr.sc.gov.

COUNCIL TRANSITIONS TO CE BROKER FOR CONTINUING EDUCATION

The Council is excited to announce that continuing education audits are being conducted through CE Broker, a tracking tool used by various states and boards throughout the nation. The 2019 audits were conducted using this system, which is simple and paperless.

Licensees are encouraged to set up their free account through CE Broker in preparation for the 2021 license renewal period. To establish an account, follow these steps:

- Go to <https://cebroker.com/>.
- Click “Sign In.”
- Click “Sign Up” (beside the text that reads “Not a member yet?”).
- Click your choice of plan. You are only required to have a basic plan for audits with the Council.

Once the account is set up, licensees can enter their official continuing education documentation as they receive it from attended events.

Questions regarding accounts and submittals can be directed to CE Broker at 1-877-434-6323.

CSSE Exams

The next administration of the CSSE exam will be on April 17, 2020, at Clemson University. Registration for the exam will be open January 6 – March 9, 2020. Individuals interested in applying for licensure as a professional soil classifier in South Carolina must pass the Fundamentals and Professional Practice sections to meet the examination requirement in law. Individuals can only take one exam per exam date. Please visit <https://www.soils.org/certifications/exam-information> for information, study materials, and to register for the exam.

Complaints

Licensees perform valuable work for the public as licensed soil classifiers in the State of South Carolina. The majority of licensed professionals are competent, skilled practitioners, and you are a witness to their good work. You may also witness work or processes that don't meet the requirements licensees must uphold, or find work performed by unlicensed individuals.

Licensees play an important role in safeguarding the public, and the Council relies on you to advise the Council when you encounter unprofessional, unethical, or unlicensed activities. We encourage you to file a complaint with the Council if you witness a possible violation. The Council can accept anonymous complaints and pursue them if you do not wish to be the formal complainant, and if the related information or documentation is publicly available.

Complaints must be filed through the online complaint form at <https://llr.sc.gov/fileacomplaint.aspx>.

Are You Interested in Serving on the Council?

Members of the Council must be citizens of the United States, licensed in the State of South Carolina for a period of at least 10 years, in positions of responsible charge for at least six years, and reside in the State of South Carolina. Interested individuals should complete a resume that includes the following information:

- Education and collegiate achievements.
- Professional experience.
- Professional and technical society activities.
- Civic and humanitarian activities.
- General personal data.
- References or letters of recommendation, if available.

Submittal Information:

Soil Classifiers Advisory Council

Post Office Box 11419

Columbia, SC 29211-1419

Email: Contact.Soil@llr.sc.gov

FAX: (803)896-9651

Free Roster Available

A roster of all currently licensed professional soil classifiers in the State of South Carolina is available at <https://llr.sc.gov/soil/PDF/SoilRoster.pdf>. This roster is provided free of charge and is regularly updated. Licensure can also be verified on the "Licensee Lookup" feature on the Council website

Online Services

LLR offers many online services, including application status updates, change of address, and printing pocket cards. You will need your user identification and password for your online renewal to access these services, which are available at <https://llr.sc.gov/> (click on Licensing + Services).

Licensure Statistics as of November 12, 2019

Professional Soil Classifiers: 42

Soil Classifiers-in-Training: 0

We Want to Hear From You

We hope the information in this newsletter is beneficial to you as a professional soil classifier. We welcome you to share this newsletter and the Council's website with anybody who has an interest in soil classifying in South Carolina. Please submit information to Contact.Soil@llr.sc.gov if you have suggestions for a future newsletter.

